

DPD-4593-99
7 July 1959

MEMORANDUM FOR: Chief, Finance Division

ATTENTION : Compensation and Tax Branch - [REDACTED]

25X1A

SUBJECT : Contracts and Other Pertinent Papers - [REDACTED]

25X1A

1. Attached are the necessary papers for [REDACTED] who should be payrolled in accordance with his Contract of Employment. The salary expense should be charged to Allotment 0328-0964-4400.

25X1A

2. Completed signature cards necessary to open a checking account for individual were transmitted to the Monetary Branch.

3. The papers attached are as follows:

D-4-A Cert. of Non-Residence in the D. of C.
W-4 Employee's Withholding Exemption Cert.
144 U. S. Civil Service Comm. - Prior Federal
Civil and Mil. Service Status
61 Current Residence and Dep. Report - Copy
475 FDES - Original and blue
Contract of Employment

Attachments: a/s

[REDACTED]
Comptroller, DPD-FD/F

25X1A

Dist: 2 - Add (w/atts)

- 1 - Pers file (Fin-DPD)
- 1 - Sec. Contracts (Fin-DPD)
- 1 - Reading (Fin-DPD)
- 1 - Chrono ✓

RWS:vh/DPD-Fin/7 July 1959

SECRET